ePlatform digital libraries

Student Engagement Checklist

Student Engagement Checklist	Status
🧑‍🏫 **Mention ePlatform at a staff meeting** Introduce ePlatform and its benefits to staff in other departments.	☐
📧 **Send a staff email or WhatsApp message** Share ePlatform information and a direct link to your ePlatform portal.	☐
📹 **Share ePlatform How-to Videos with Students** Help students and staff learn how to access and use their ePlatform.	☐
🖨️ **Display posters around the school** Place posters in prominent, high-traffic areas around your school.	☐
📝 **Integrate ePlatform into teaching** Use ePlatform in lessons, homework and assigned reading.	☐
📰 **Include ePlatform in the school newsletter** Promote ePlatform to students and their families.	☐
🔗 **Add a visible link to your website / approved apps list** Make ePlatform quick and easy to find for students and staff.	☐
💻 **Book an ePlatform training session** Feel confident using ePlatform. Invite other staff to join the session.	☐
🏅 **Recognise student achievements** Celebrate active readers and reading milestones.	☐
🎯 **Connect ePlatform with broader school goals** Align ePlatform to your school's learning priorities.	☐

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In our experience, the most common barriers are simply a lack of awareness and the need to better integrate the digital library into the school's everyday routines. It is very common for students, parents and even teachers to be unaware of the valuable resources available to them.

The key is to make your ePlatform library visible, easy to access and relevant to both teaching and learning.

Here are some practical ideas that have worked well in other schools:

1 👩‍🏫 Mention ePlatform at a Staff Meeting

A short introduction at your next staff meeting is an easy way to spread the word.

In secondary schools, English departments may be interested to know that curriculum titles are available in digital formats. Literacy support and reading intervention staff may also find resources such as Teen Decodables useful.

In primary schools, the Decodables collection and the wide range of popular eooks and audiobooks can support both classroom learning and reading for enjoyment.

Watch a Short Video Explainer

2 📧 Send a Staff Email or WhatsApp Message

A brief message to staff can highlight the resources available and include a direct link to your school's ePlatform library.

Staff Letter & Email Templates

3 📽️ Share ePlatform How-to Videos with Students

Share these videos through your school website, student portal or during class to show students how to log in, browse, borrow and use ePlatform.

View Student How-to Video Guides

4 🖨️ Display Posters Around the School

Place posters in high-traffic areas such as the library, staffroom, classrooms and common areas. We have promotional materials available that can be printed and displayed.

View Promotional Materials

5 📝 Integrate ePlatform into Teaching

Encourage teachers to use ePlatform as part of classroom activities, homework, research projects or assigned reading. Regular use within lessons helps students become familiar with the platform and see it as part of their everyday learning.

6 📰 Include ePlatform in the School Newsletter

The school newsletter is a great way to make parents and families aware of the service. We have prepared newsletter text that can be used with only minor changes. It can be helpful to promote ePlatform when the library first launches and again during events such as Book Week, reading challenges or literacy initiatives.

7 🔗 Add visible links to your school website or approved apps list

A prominent link or graphic on the school homepage, student portal or approved apps page can make a significant difference. You may need assistance from your IT team to arrange this. Ideally, the link should appear in a high-traffic area where students and families will see it regularly.

Download on the App Store

GET IT ON Google Play

available at amazon appstore

8 💻 Book an ePlatform Training Session

Our trainers can provide a short and engaging session for staff, demonstrating how to use the platform and highlighting features relevant to different teaching areas. Colleagues from specialist literacy, curriculum and learning support teams are also welcome to attend. Choose your region below to book a training session, or Contact Us:

United Kingdom / Europe | **Australia / New Zealand** | **Southeast Asia**

9 🏅 Recognise Student Achievements

Gamification features, including badges and levels, are being introduced to ePlatform to make the experience more rewarding for students.

You may also wish to recognise active readers through classroom acknowledgements, newsletter mentions or school awards.

View Certificate Templates

10 🎯 Connect ePlatform with broader school goals

Position ePlatform as a tool that supports wider priorities such as literacy development, independent learning, accessibility, digital skills and reading for enjoyment.

It can also be helpful to ensure that staff with specialist interests are aware of the collections and features most relevant to their work.

We hope you find these ideas helpful. Please feel free to contact us if you would like assistance with any of them or would like help developing an engagement plan for your school.

Best regards,

The ePlatform Team
www.eplatform.co
Contact Us

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